

TIPS FOR SCHEDULING SUCCESS

- 1. Plan your social content in chunks, starting with holidays/events and filling in with your content categories.
- 2. Start with the Month at a Glance template and map out your content plans for all your channels.
- 3. Next, map + plan your IG feed imagery using a scheduling tool like Planoly or Later.
- 4. Then, block time to work on copywriting once a week or every two weeks, whatever feels best for you.
- 5. Work on Instagram stories and Instagram engagement 5-7x per week.

CONTENT RECOMMENDATIONS

Common Instagram Feed categories are:

- 1. Products and/or services
- 2. Press mentions
- 3. Inspirational quotes
- 4. Reviews + Testimonials
- 5. Sales + Promotions

Common Instagram Stories ideas are:

- 1. Process / Behind the Scenes
- 2. Team spotlights
- 3. "Fun" Holidays
- 4. Repurposed articles or blog content
- 5. How-to's and tips

Month at a Glance Social Planner							
Month of:							
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
DATE							
HOLIDAY/EVENT							
IG Feed							
IG Stories							
Other							
DATE							
HOLIDAY/EVENT							
IG Feed							
IG Stories							
Other							
DATE							
HOLIDAY/EVENT							
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IG Stories							
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HOLIDAY/EVENT							
IG Feed							
IG Stories							
Other							
DATE							
HOLIDAY/EVENT							
IG Feed							
IG Stories							
Other							



HI, I'M SHAYNA!

Thank you for downloading the Master Social Planner!

This is the exact planning sheet that I use to schedule my multiple six-figure clients.

Be sure to follow me on Instagram **@SOCIALWITHSHAYNA** for more easy social media tips to grow the impact and following in your small business.